



**BOARD OF EDUCATION - BUILDINGS AND GROUNDS COMMITTEE MEETING
MINUTES OF TUESDAY, OCTOBER 4, 2022
CONNOR SHAW CENTER - CONFERENCE ROOM**

CALL TO ORDER:

At 8:30 a.m. Vice President Uthe called the Buildings and Grounds Committee meeting of Tuesday, October 4, 2022 to order and requested all present to please stand and recite the Pledge of Allegiance. A roll call was taken and the following Committee answered aye (2) Mrs. Tara Robinson, Mr. Rick Uthe, and no nays.

ALSO PRESENT:

Mr. Steve Stein, Mr. Chris Crawford, Mr. Adrian Fulgencio, Mrs. Cathy Cuculich.

VISITORS' SIGN IN LOG:

No visitors signed in to speak.

ACCEPTANCE OF PRIOR COMMITTEE MEETING MINUTES:

Vice President Uthe asked for a motion to approve the Buildings and Grounds Committee meeting minutes of July 21, 2022. Mrs. Robinson made a motion and Mr. Uthe seconded the motion. A roll call vote was taken and the following Committee members answered aye (2) Mrs. Robinson, Mr. Uthe and no nays.

FOR DISCUSSION:

PEOTONE HIGH SCHOOL

Exterior Lighting

Mr. Crawford reported to the Committee members that we are waiting on the lights - right now they are on backorder, and as soon as they come in we will install them.

Ag Shop Ventilation Upgrade

The Committee members, Mr. Stein, Mr. Fulgencio and Mr. Crawford discussed the quote that he received from All Tech Mechanical Services, Inc. for a new welding hood system for the Ag room. The quote that Mr. Crawford received estimated around \$27,950.00, and this project would be completed over winter break. Everyone agreed that this is something that needs to be done. The old system is worn out and you can smell fumes in the hallways when students are in class. Mr. Stein reported to the Committee and Mr. Crawford that Adrian or I can sign off on this so we can get the project on the books to be done over winter break. The Committee agreed to go ahead with the project.

Fire Panel Replacement

Mr. Fulgencio discussed with the Committee the replacement of the fire panel at PHS. As mentioned before, we were informed by our fire protection contractor that the fire panel at PHS is considered obsolete. It is currently operating but it has been verified that parts for existing component replacement are no longer available.

Given that this is a health, life, and safety concern, we are moving forward with replacing the fire panel while using the existing horn/strobe and wiring. The project is currently in production with the architect. The quote of the replacement of the fire panel is \$50,000 and is currently with the engineers. We should have the final bid package ready at the end of October.

Trainer's Room Floor Replacement

Mr. Crawford discussed with the Committee replacing the floor in the athletic trainer's room. Mr. Crawford shared the quote that he received from Creative Coating Corporation for an epoxy floor. The quote from Creative Coating came in at \$2,177.00, and if we agreed to go ahead with this project, it would be scheduled for over winter break. Mr. Crawford also stated that an epoxy floor will be more durable flooring and will last longer than the existing tile floor. The epoxy floor design will have flakes of blue and dark blue throughout the flooring to go along with the blue devil theme.

Mr. Crawford also suggested if we agree to replace the flooring and we will have everything out of the room - we should also paint the room. The Committee, Mr. Stein, Mr. Fulgencio and Mr. Crawford agreed that this epoxy flooring would be the best option for the trainer's room agreed with the installing the epoxy floor and also painting of the room. The project would take place over winter break.

Hallway Painting

The Committee discussed the painting of the hallways at PHS. We are going to address the high-need areas and if we decide to go ahead with this project, this would be an over the summer project.

PEOTONE JUNIOR HIGH SCHOOL

Gym Floor Project

Mr. Stein reported to the Committee that the junior high gym floor desperately needs to be redone. Mr. Stein stated to my knowledge that the junior high gym floor has never been taken down to the surface and redone completely. The floors have been stripped and waxed in the past years, but not redone. This project would be similar to the gym floor project at the high school. And the cost of the junior high gym floor project will be approximately \$40,000. Mr. Crawford told the Committee he will get multiple quotes for this project.

“One Key” System

Mr. Crawford reported to the Committee about having installed at the junior high a “one key” system. Mr. Crawford emphasized that the junior high has so many internal keys for the classrooms and offices, it would be very beneficial if we can go with a “one-key” system for the junior high. Mr. Crawford estimated that the cost will be around \$40,000. He also said that we might have to replace door knobs for safety and compliance reasons. Mr. Crawford will get quotes for the one-key system and door handle replacements. As soon as he receives the quotes, he will present the quotes to the Committee members.

PEOTONE INTERMEDIATE CENTER

Gym and Stage Asbestos Abatement

The Committee, Mr. Stein, Mr. Crawford, Mr. Fulgencio discussed the asbestos abatement in the gym and stage. The asbestos abatement will include the stairs for the stage and gym. The project will be scheduled as an over the summer project.

Window Unit/Electrical Upgrade

The Committee, Mr. Stein, Mr. Crawford, Mr. Fulgencio discussed the option of having an electrical upgrade for window units for PES and PIC. Mr. Fulgencio reported to the Committee that he is going to apply for the School Maintenance Project Grant and if approved the District will receive \$50,000 which can be used for the electrical upgrade. Mr. Crawford will also reach out to the architect and Milles for quotes for the electrical upgrade. Mr. Fulgencio reported to the Committee that the Grant application will be up for approval by the Board at the October 17th Board meeting. The deadline for filing the grant application is November 18th.

District-Wide Tuck Pointing

The Committee discussed with Mr. Stein, Mr. Crawford, and Mr. Fulgencio what tuck pointing is needed at the buildings, mostly general maintenance. Mr. Crawford said that he will be getting several quotes from different contractors for tuck pointing at the buildings.

Mrs. Robinson asked Mr. Crawford - do we have a plan of action in place in case we have another emergency at a building -for example the recent pipe break at PES. Parents were notified right before the start of school - and so with that we would have to move the PES students to the high school because it was too late to cancel school. Mrs. Robinson said that we should be proactive and have a plan in place just in case we have close school for the day - or if we have to move students from one building to another building. Do we have daily building checks? Do we check the buildings on the weekends? Can we have either the custodians or maintenance do a walk through early in the morning before staff and students arrive and have them do a check of hallways, windows, water meters, boilers, etc., just to make sure everything is in working order and running smoothly for the start of the school day. And also enforce these building checks on the weekends to prevent issues happening before the start of the school day on Monday. Mr. Crawford responded that yes, we do daily building checks at the buildings and we can also do building checks in the morning, afternoon, and evening on the weekends.

ADJOURNMENT:

At 9:15 a.m., Vice President Uthe asked for a motion to adjourn the Buildings and Grounds Committee Meeting of Tuesday, October 4, 2022. Mrs. Robinson made a motion and Mr. Uthe seconded the motion. A roll call vote was taken and the following Committee members answered aye (2) Mrs. Robinson, Mr. Uthe, and no nays.

A handwritten signature in cursive script, appearing to read "Rick Uthe", written above a horizontal line.

Rick Uthe, Vice President

A handwritten signature in cursive script, appearing to read "Cathy Cuculich", written above a horizontal line.

Cathy Cuculich, Reporter